



## PARENT & FAMILY ENGAGEMENT POLICY

Key Elementary School

Dr. Jacqueline Flakes, Principal

2018-2019

Revised 8-15-2018

### District Goals

The Muscogee County School District will create an environment that focuses in Tier 1 instruction while targeting individual student needs, leadership development, and customer service.

### School's Smart Goals

**PBIS/School Climate Goal:** By the end of the school year 2018-2019, 100% of the teachers will implement the Second Step Curriculum with 75% of the teachers implementing it effectively to decrease the number of office discipline referrals by 25% or from 183 referrals to 138.

**Academic/Instructional Goal:** By May 2019, 100% of teachers will be trained on collaborative learning strategies with 75% of the teachers implementing it effectively to decrease the number of office discipline referrals by 25% or from 183 referrals to 138.

### WHAT IS TITLE I?

Key Elementary is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is a federal grant that was designed to ensure that all children receive a high quality education and reach grade level proficiency. Title

I programs must be based on effective means of improving student achievement and include strategies to support parent and family engagement.

## Parent and Family Engagement Policy

### What is it?

The Parent and Family Engagement Policy describes how Key Elementary will provide opportunities to improve parent engagement to support student learning. Key Elementary values the contributions and involvement of parents in order to establish a partnership for the common goal of improving student achievement. The Parent and Family Engagement Policy describes the different ways the school will support parent engagement and how parents can be involved.

### How is it developed?

Key Elementary welcomes parent input and comments at any time regarding the Parent and Family Engagement Policy. All parent feedback will be used to revise the plan for next year. The Parent and Family Engagement Policy is available for parents to view and provide feedback throughout the year. Key Elementary also distributes a Title I Survey to ask parents for suggestions on the Parent and Family Engagement Policy and the use of funds for parent involvement.

### Who is it for?

All parents at Key Elementary are encouraged and invited to fully participate in the opportunities described in the Parent and Family Engagement Policy. Key Elementary will provide full opportunities for the participation of parents with limited English, parents with disabilities, and parents of migratory children.

### Where is it available?

The Parent and Family Engagement Policy will be sent home with each student and is also available in the Parent Resource room and on the school's website.



# Title I Parent Involvement



## Parent & Family Engagement Opportunities

### **Title 1 Annual Parent Meeting**

Learn about our Title I program including: Parent rights, Parent and Family Engagement Policy, School Improvement Plan, School-Parent Compact, and Parent and Family Engagement opportunities.

### **Open House**

Meet your child's teachers, join PTA, find opportunities on how to get involved, complete surveys, and give feedback on the Parent and Family Engagement Policy and School-Parent Compact.

### **Academic Parent Workshops**

Provide parents with valuable information about academics and curriculum.

### **Smart Goals Workshops**

Provide opportunities for parents to learn about the school's SMART GOALS and how they can support the school from home.

### **Georgia Milestones Assessment Workshops**

Receive an overview of the state testing which measures how well students learn the knowledge and skills outlined in the state-adopted content standards while gaining knowledge on improving test scores.

### **Transition Workshops**

Provide activities and information for incoming kindergartners and 5<sup>th</sup> graders going to middle school.

### **Parent and Family Engagement Activities**

Participate in various Parent and Family Engagement opportunities. (ex: Grandparent's Day, Muffins for Mom, Donuts for Dads, Parent Mentors, etc.)

### **Parent Resource Room/Area**

Check out and/or receive materials from the Parent Resource Room.

## School Measures to Provide Required Assistance

- Ensure all information related to school and parent programs, meetings, and activities are published in both English and Spanish, posted on the school's website, Connect-Ed, flyers, and posted on school's marquee.
- Conduct staff development on parent involvement practices and effective strategies for staff to communicate and build partnerships with parents.
- Partner with Head Start, Pre-K programs, daycares to share information about parent engagement activities that will help prepare parents and their child for kindergarten.
- Share information in the school's newsletter and on the website for parents to understand the schools' academic standards and assessment as well as ways parents can monitor their child's progress.
- Provide materials at conferences, workshops, and activities to help parents work with their child at home.
- Create and maintain a Parent Resource room/area to allow parents opportunities to check-out materials to assist them with helping their child at home.
- Survey parents to provide workshops and trainings that meet the needs of the parents and support parental involvement at the school.
- Collaborate with the community and Partners in Education to increase participation and awareness of the school parental involvement plan and activities.
- For all students who reside in residential facilities served by the Muscogee County School District, parental involvement correspondence and activities will be mailed to each facility where students reside.

### **Assistance to Parents**

Title I Parent Liaison

Phone: 706-683-8815

