



## **Georgia Security and Immigration Compliance Act Federal Work Authorization Contractor Affidavit INSTRUCTIONS**

Pursuant to the Official Code of Georgia O.C.G.A. § 13-10-91 as amended by Senate Bill 160, effective July 1, 2013, a public employer shall not enter into a contract for the physical performance of services unless the contractor registers and participates in the federal work authorization program. Before a bid for any such service is considered by a public employer, the bid shall include a signed and notarized Federal Work Authorization Affidavit.

The Muscogee County School District (MCSD) follows the definition of “physical performance of services” as any performance of labor or services for a public employer using a bidding process or by contract wherein the labor or services exceed \$2,499.99.

Contractors who wish to enter into a contract with MCSD for the physical performance of services should complete the MCSD Federal Work Authorization Contractor Affidavit. This affidavit form is available on the MCSD website under the Purchasing tab and Information for Vendors. The affidavit form is also included in each Invitation to Bid and Request for Proposal which involves the physical performance of services. Contractors can also request a copy of the affidavit form from the MCSD Purchasing Department at 706-748-2350.

Contractors with questions regarding this requirement should contact Edwin Joseph, Senior Director of Purchasing and Supply Management at [joseph.edwin@muscogee.k12.ga.us](mailto:joseph.edwin@muscogee.k12.ga.us), 706-748-2349, 2960 Macon Road, P.O. Box 2427, Columbus GA 31902.